



No. F.3 (1)/Admn/2013/IGDTUW/Vol-III/ 1892

Dated: 31/1/25-

Office Order

All Deans/HODs/Branch-Heads, IGDTUW are requested to submit their optimal requirement of Non-Teaching Staff in the below format to the Office of the Registrar, IGDTUW latest by 06.02.2025.-

Optimal Requirement of Non-Teaching Staff

S. No.	Department/Office/ Branch/Cell Name	Current Strength		Additional Requirement		Justification
		MTS		MTS		
		Non-Teaching Staff		Non-Teaching Staff		

(Mr. Amit Sindhu)

Deputy Registrar (Pers. & HR), IGDTUW

No. F.3 (1)/Admn/2013/IGDTUW/Vol-III/ 1892

Dated: 31/1/25-

Copy for information to:

1. PS to Hon'ble VC, IGDTUW
2. PA to Registrar, IGDTUW
3. All Deans/HoDs/Branch In-Charges, IGDTUW
4. System Analyst, IGDTUW with a request to upload the Office Order on the University's website.
5. Guard File

(Mr. Jagdish)

Assistant Registrar (Pers. & HR), IGDTUW